

IACET Council Teleconference

Agenda and Minutes Page 1 of 3

June 8, 2017 3:00 pm ET

GoToMeeting

AGENDA

Roll Call

Call to Order

Approval of 5/10/17 Minutes

Task Forces Reports:

– Application (ATF)

– Resources (RTF)

Draft Time Line for New Standard Implementation

Discussion of Public Comment and ICSD Responses and Action to Be Taken

Motion to Adopt Action to Be Taken (tabled)

Next Meeting

Adjourn

ROLL CALL

Attendees: Stuart Karasik, ICSD Chair; Carol Martsof, ATF Chair; Sumi Sankaran-Deal, RTF Chair; Nancy Riebling; Tara Orlovski; Linda Yesh-McMaster (**left at 3:31**); Denise Haas; Natalie Schwab; Vicki Moeller; Dan Hiltz, Commission EC Liaison (non-voting); Ted Kenney, Commission Advisor (non-voting); Mary Ellen Hable, Commission Advisor (non-voting); Barb Riley, BOD Advisor (non-voting);

Absent: Lonny Wright, Charlotte Hicks, Commissioner (non-voting); Lori Schnaider, BOD Chairman (non-voting); Joe McClary, CEO (non-voting); Randy Bowman, Staff (non-voting)

Staff: Tracey Naughton, IACET Operations

Confirming a quorum, the meeting was called to order at 2:32 pm ET by the ICSD Chair.

APPROVAL OF THE MINUTES OF May 10, 2017

Motion: Nancy Riebling moved to approve the 05.10.17 minutes

Seconded by Carol Martsof

Motion passed: 9-0-0

APPLICATION TASK FORCE REPORT (ATF) – C. Martsof

The Chair reported that the team has gone through all the elements of the Draft 1-2018 IACET Standard and created the format, order and guidance statements for the 2018 Application. Next steps are to meet with staff to review the timeline, schedule the TF action items and update the draft Application with the Action Taken by the Council in response to Public Comments.

ACTION ITEMS

1. Staff: Post policies and timeline for the 2018 Standard roll-out to Website.
2. Staff: Publish announcement in *CTE Connection* which is emailed to the all subscribers.

IACET Council Teleconference

Agenda and Minutes Page 2 of 3

June 8, 2017 3:00 pm ET

GoToMeeting

RESOURCES TASK FORCE (RTF) – S. Sankaran-Deal

The Chair of the RTF reported that the TF has gone through all the Resource documents as a first pass. Everything that can be updated now has been updated. The next steps will be to update the Resource documents with the Action Taken by the Council in response to Public Comments and to receive the draft Application from the ATF and make any related changes to the Resource documents.

DRAFT TIMELINE AND POLICIES FOR NEW STANDARD IMPLEMENTATION

The ICSD Chair reported that a timeline has been put together by himself, staff and Dan Hiltz for the roll-out of the new Standard. It is still a draft until ratified by the Board. The critical path on the current timeline is the appeals process that must be followed in the event the ICSD has unresolved objections to the final action taken on the Public Comments. The timeline currently assumes there will not be any unresolved objections. Also, once the BSR-9 is submitted to ANSI, the amount of time to approve can range from two weeks to several months. Various scenarios of how current, reaccrediting and new applicants will be affected by the roll-out are being developed by staff.

The Commission EC Liaison and the ICSD Chair directed staff to do the following:

1. Communicate to all APs the roll-out plan for the new Standard and for the new Application and the new Re-Application. This will include the scenarios identified by staff and will each scenario will have a policy and procedure.
2. Post the same information on the website in prominent locations such as:
 - The Online Store where the Standard can be purchased online
 - News/Announcements
3. Publish an announcement in *the CTE Connection* that links back to the verbiage on the website.

DISCUSSION OF PUBLIC COMMENT AND ICSD RESPONSES AND ACTION TO BE TAKEN

The ICSD members reviewed the “Public Comment #1 and ICSD Action Taken.FINAL2” spreadsheet by Category, by Element, by Public Comment, and by ICSD Individual written comments; and, once a consensus was reached, the Action Taken was added to the spreadsheet. These represent the official responses to the Public Commenters that will be sent via email, pending official electronic vote by the ICSD Consensus Body. The ICSD reviewed and agreed upon action to be taken for Categories 1.0 - 7.3. The review of Categories 8 and 9 and the Overall Public Comments was tabled until the next meeting. An electronic vote will be taken after all Public Comments have been reviewed and the recommended “Action Taken by ICSD” is completed.

IACET Council Teleconference

Agenda and Minutes Page 3 of 3

June 8, 2017 3:00 pm ET

GoToMeeting

NEXT MEETING

June 9 at 2:00 pm ET to finish the review and action to be taken on Categories 8 and 9 and the Overall public comments.

The meeting was adjourned by the ICSD Chair at 4:31 pm ET.