

Meeting Summary Report

# ICSD Meeting

Attendees: Norina Columbaro, Sherard Jones, Karen Darby, Carol Martsolf, Sandy Schwarz, Vincent Mokaya, Ralph Monroe, Ena, Maja, Cassandra

Date: 3/23/2022

Time: 1hr

Location: Zoom (Get approval from everyone before we record)

Agenda Item	Notes/Updates	Action Items
<p><b>Welcome</b></p>	<p>Sherard opened with a role call</p> <p>Cassandra- Gave a thank you to the council</p> <p>Introduction to new council members</p> <ul style="list-style-type: none"> <li>• Ena</li> <li>• Maja</li> </ul> <p><b>Clarification about the SDC</b></p> <p>Sherard</p> <ul style="list-style-type: none"> <li>• Overview of the Standard Development Committee</li> <li>• What we say about the SDC in the P&amp;P</li> <li>• Gave an overview of what the SDC does and how it operates</li> </ul> <p>Sherard went over questions that was asked concerning the SDC</p> <ul style="list-style-type: none"> <li>• Natalie -We need more rep globally than just in North America</li> <li>• 4 slots will be intentionally open for global applicants</li> </ul>	
<p><b>SDC Applicants</b></p>	<p>Went through and discussed SDC Applicants</p> <ul style="list-style-type: none"> <li>- Question was asked if applicants are aware of the time commitment needed for the SDC.</li> <li>- Need to consider the representation regarding association. It seems heavy on association</li> <li>- All applicants are aware of the time needed as it was presented to applicants upfront.</li> <li>- Before voting it may be great to know how many individuals from the organizations are selected</li> <li>- If someone is going to be a government representative, they should be from the actual government and not a contractor. This could be a conflict of interest</li> </ul> <p>Steps for the next meeting</p>	

	<ul style="list-style-type: none"> <li>• People rejected will be removed from the Survey Monkey</li> <li>• Question was asked how we will correct the lack of government representation</li> </ul>	
<b>Project Timeline Update</b>	<p>Sherard went over the Project Timeline and where we are at in the Project</p> <ul style="list-style-type: none"> <li>• Questions was asked how we would ensure there isn't more organizations representation/associations than another. <ul style="list-style-type: none"> <li>○ Possible to do two rounds of applications.</li> <li>○ Not going to finalize the roster, but this meeting was the 1st round if fine tuning the roster.</li> <li>○ There will be a 2nd round of applicants and then a final roster put together after that.</li> </ul> </li> <li>• Members will rate those applicants from the 1st round. Those ratings will then be on hold until the next round.</li> </ul> <p>5 current members that are good for appointment.</p> <ul style="list-style-type: none"> <li>• 2 are from nonprofits</li> <li>• 3 for profits</li> <li>• 2 associations</li> </ul>	
<b>Other Items</b>	<p>Looking to change the time, but keeping it on Wednesday</p> <p>The 5 applications that was appointed they should begin meeting and getting things started.</p>	